



City of Justin Police Officer

Description

The City of Justin, a growing community that supports its Police Department, is looking for a full-time police officer. The ideal candidate will be seeking a career opportunity, is dedicated to public service, and through training and experience, desires to become the best version of themselves.

General Definition:

Patrols an assigned area in a motor vehicle while protecting persons and property; controls and maintains public order; performs law enforcement and regulatory activities such as traffic enforcement, interviewing witnesses, making arrests, completing reports; and related work as required.

Compensation:

- Starting pay \$52,000 (DOQ), after field training
- Certification Pay and FTO Pay
- Comprehensive Health, Dental, Vision, and Disability Insurance
- Paid Holidays, Vacation, Sick Time, and Personal Days
- Uniforms and equipment provided for you
- TMRS Retirement using a 7% employee contribution with a 2:1 City match

Essential Job Functions:

Patrols an assigned area to detect criminal activities, suspicious circumstances, traffic and ordinance violations and hazard to life or property; check buildings for physical security; takes appropriate action by issuing citations, warnings or placing violators in custody as appropriate.

- Responds to routine and emergency calls for service, interviews witnesses and suspects, analyzing criminal and civil violations to determine the best method of resolution and determines sufficiency of evidence to justify a search and/or arrest.
- Arrests and detains persons suspected of misdemeanor and felony crimes and physically restrains arrested subjects as needed. Serves warrants as required.
- Books and processes suspects into the jail and transfers prisoners from other localities.
- Investigates vehicular accidents, directs traffic, assists motorists, and writes required reports.

- Establishes personal contacts with citizens to advise of hazards and crime conditions.
- Establishes sources of information within the community.
- Handles persons with mental disorders and welfare concerns. Handles lost or missing children investigations.
- Utilizes proper two-way radio techniques and procedures, with clear speech and tone.
- Prepares criminal, informational, and other routine reports and logs.
- Presents verbal testimony and evidence in criminal or civil court. Interacts with prosecutors on specific cases.
- Collects, processes, photographs, marks and preserves all types of physical evidence.
- Attends shift briefings; receives assignments, handouts and information regarding department policies, enforcement areas of special concern and other relevant information.
- Maintains assigned vehicle, patrol equipment and supplies in good working order.
- Other duties as assigned.

Qualifications:

Skill to communicate orally and in writing; recording and organizing data; perform work requiring strength and agility in all weather conditions; follow oral and written directions; and prepare clear, concise and comprehensive written reports.

Ability to interpret and apply modern police methods, laws, regulations, policies and procedures relating to law enforcement; identify and correct potential safety hazards; identify and use potential sources of data; follow oral and written directions; respond to and apply established procedures in emergency situations; make effective use of time; make sound judgments in routine and emergency situations; establish and maintain effective working relationships with officers, employees and personnel of other law enforcement agencies; communicate effectively with the public; deal with persons in tense situations where relations may be strained; and perform multiple tasks simultaneously.

Education: High school graduate (or GED) required. Some college preferred.

Experience: Some patrol experience or currently attending a certifying academy, preferred.

Licenses and certificates: Texas Commission on Law Enforcement (TCOLE) Peace Officer certification, or the ability to obtain after completion of police academy. A valid Texas Class C driver's license required.

Normal Hours / Days of Work:

Shift Work – 12 hour shifts including some holidays and alternating weekends.

Equipment:

Must be able to work with all City vehicles, computers and computer equipment, cell phones, radios and other communication equipment, weapons, and other police related equipment necessary to complete assignments.

To apply, please complete a City of Justin employment application located at <https://cityofjustin.com/jobs.aspx> and email to acoss@cityofjustin.com